

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES**



**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

Agency: Department of General Services

Caption: Consolidated Maintenance Services for the District of Columbia's Department of Employment Services (DOES)

Contractor: The Donohoe Companies, Inc.

FINDINGS

1. AUTHORIZATION:

D.C. Code Section 2-354.04 and 27 DCMR Chapter 47, Section 4718.

2. MINIMUM NEED:

The Department of General Services (DGS) has an immediate need for the incumbent Contractor to continue performance of Consolidated Maintenance Services at the District of Columbia's Department of Employment Services (DOES) for up to 60 days.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is \$188,171.53

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

In accordance with D.C. Code § 10-551.01(b)(4) (The Department of General Services Establishment Act of 2011), the Department of General Services is responsible for providing building services for facilities owned and occupied by the District government. These services include consolidated maintenance services for DC Public Schools and municipal facilities. The Facility Management Division (FMD) provides management, maintenance, engineering, and janitorial services for over three hundred (300) owned and leased properties. These include office buildings, warehouses, residential facilities, and vacant schools and properties.

In 2010, a contract for consolidated maintenance services at the Department of Employment Services (DOES), located at 4058 Minnesota Avenue, was awarded to The Donohoe Companies, Inc. (Donohoe). The contract term was for a base year and four (4) one year options. The last option year will end on December 8, 2015. Proposals were received on November 12, 2015 in response to a new Request for Proposals (RFP) for consolidated maintenance services at DOES. A sixty (60) day extension of the current contract is needed to allow sufficient time to evaluate the proposals and to obtain Council approval of the new long-term contract.

Therefore, DGS requires that Donohoe continue to provide services under the existing contract for an additional 60 days through February 8, 2015. An interim competitive contract is not practicable under these circumstances because of the potential disruption to services, and the expenses and time associated with start-up of a new contract on a short term basis.

5. CERTIFICATION BY THE ASSOCIATE DIRECTOR OF PROCUREMENT:

I have reviewed the above findings and certify that they are sufficient to justify the extension of Donohoe's contract on a sole source basis. I certify that the notice of this sole source procurement action will be published in accordance with 27 DCMR 4718.4.

Date

Yinka Alao
Associate Director, Contracts and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03) or the competitive solicitation process under the applicable Department of General Services Procurement Rules for Construction and Related Services (27 DCMR Chapter 47). Accordingly, I determine that it is in best the District to extend Donohoe's contract on a sole source basis.

Date

Christopher Weaver
Acting Director